

VIVIAN TENG

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viviandteng.com

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EXPERIENCE

Paramount Group / New York City, NY

Analyst, Acquisitions and Capital Markets June 2022 - Present

- Built and analyzed Excel and Argus financial models for class A offices of over 1.5M square feet in Manhattan, San Francisco, and Washington DC to evaluate pipeline deals and 14 existing investments.
- Performed discounted cash flow and sensitivity analyses for loan workouts and potential investment opportunities that include different debt scenarios, such as cash traps and reserves to calculate investment returns.
- Led market research initiatives utilizing RCA and Green Street for quarterly Board presentations and reports.
- Led creation of pitchbooks and presentations alongside Legal and Compliance teams for two equity and debt funds, in addition to investment opportunity packages for partners and brokers.

ADW Asset Management / New York City, NY

Underwriting Intern January - May 2022

- Underwrote industrial, office, and retail assets with financial analysis and wrote asset summary reports.
- Created lease abstracts for various commercial assets, analyzing and summarizing lease terms.

Carnegie Mellon University / Pittsburgh, PA

Employer Relations Ambassador August 2019 - March 2020

- Coordinated seven career fairs alongside team in employer outreach to over 100 companies.
- Ran reports with Excel Macros in the Career and Professional Development Center for career fairs logistics.

Mario Corea Arquitectura / Barcelona, ES

Summer Intern June - August 2019

- Translated and edited publications of projects in English and Spanish for online media.
- Created AutoCAD drawings and schemes for projects, including a large-scale hospital in Tarragona.

ZenArchi / Taipei, TW

Architectural Intern July - August 2018

- Created SketchUp models of current projects, including apartment units in Taipei City.
- Took architectural photos of project sites for display and publication.

EDUCATION

Columbia University GSAPP / New York City, NY

Master's of Science in Real Estate Development June 2021 - May 2022

Teaching Assistant: Capital Markets: Debt / Entrepreneurship in Buying RE Assets / RE Private Equity

- Relevant Coursework: RE Finance / Market Analysis / Underwriting / Leasing Analysis / RE Debt / Global RE Investing / Market Valuation / Funds Management and Capital Raising / Asset Management / REIT Analysis

Carnegie Mellon University / Pittsburgh, PA

Bachelor of Arts in Architecture, Business Administration August 2017 - May 2021

University Honors, College Honors

Teaching Assistant: First Year Seminar

INVOLVEMENT

Kappa Alpha Theta Sorority / Pittsburgh, PA

Scholarship Director December 2019 - January 2021

- Reviewed grades, then strategized and created action plans to improve and advise on grades for 75+ members.
- Planned annual scholarship reception for professors and members.
- Wrote semi-annual report of chapter updates for alumni and National Headquarters.

American Institute of Architecture Students / Pittsburgh, PA

Social Media Correspondent June 2018 - May 2019

Club Volleyball / Pittsburgh, PA August 2017 - May 2021

SKILLS

Skills: Financial Modeling / Market Valuation / Lease Analysis / Graphic Design / Architectural Design

Languages: English / Mandarin / Spanish (intermediate)

Software: ARGUS / Microsoft Excel / Microsoft Powerpoint / Photoshop / Illustrator / AutoCAD / Rhino / V-Ray / Grasshopper / R Studio